

MARWOOD PARISH COUNCIL
Report of the Council Meeting 11 May 2023
Marwood Methodist Church Hall, Guineaford

Members Present: Cllrs. C Latham, D Chugg, A Bend, R Berry, K Down, A Harvey-Bryant.

Apologies: Cllr C Wallis, Cllrs. Cllr A Davis, Cllr J Hunt

In Attendance: M J Measures (Clerk to the Council).

Discloseable Interests. None **Chairman's Discretion.** None.

Minutes of the Parish Council Meeting 20 April 2023

The Minutes were agreed and signed as a true record.

Police Report

Copy sent to Members

Reports from County and District Councillors

No reports

Correspondence

Relevant correspondence has been sent to Councillors

Finance

Invoices agreed for payment: C F Wallis £140 (*May*); North Devon Council £483.23 (*May*); C Hummerston £50.00 (*internal auditor*); Community First Insurance £195.00 (*annual fee*).
The balance at 11 May 2023 is £5248.63.

a) Internal Auditor Report. The Clerk showed Members the Annual Internal Audit Report signed by the Internal Auditor with the comment "*Having completed this work, I have found no errors. Overall, I have concluded that the finances appear well managed and that supporting financial records are appropriate to the type and size of council*".

b) Annual Governance Statement. The Clerk read the eight questions on the Statement,, all were answered "Yes". The Chairman and Clerk signed the Statement.

c) Annual Accounting Statement. The Clerk showed Councillors the Statement and read the figures entered which showed a closing balance of £2108 (r/u), (includes £446 ring-fenced for Jubilee tree planting). The Chairman and Clerk signed the Statement.

d) Notice of Public Rights. The Clerk will issue the Public Notice for inspection of accounts with a commencing date of Monday 5 June 2023 and ending Friday 14 July 2023.

e) Certificate of Exemption. The Chairman and Clerk signed the Certificate of Exemption confirming that no external audit will be required, (as agreed by Council on 20 April 2023).

Planning Matters

None received.

Reports from Councillors

Parish Highways. A resident in Middle Marwood continues to pour cement into two drains that support the road water system. The Clerk has contacted the Devon County Councillor who will inform the Highways Officer to investigate and report back to the Parish Council.

Parish Footpaths/P3. Cllr Chugg reported that some rail-fencing along footpath 33 seems to be unsafe. Cllr Wallis will investigate.

Co-option Procedure

Members agreed to advertise the two vacancies at the end of May with a closing date for applications by 30 June for inclusion in the 21 July agenda.

Notices will be displayed on Parish Council notice boards and in Marwood Matters.

Chairman's Discretion

None

Meeting closed at 20.05